

國家教育研究院  
IEA 國際公民教育與素養調查 2027  
(ICCS 2027) 計畫徵求說明書

壹、案名：「IEA 國際公民教育與素養調查 ICCS 2027 計畫」

貳、背景及說明

教育部為參加教育成就評量國際協會 (International Association for the Evaluation of Educational Achievement, 簡稱 IEA) 所主辦之「國際公民教育與素養調查計畫 2027 (International Civic and Citizenship Education Study 2027, 簡稱 ICCS 2027)」, 以下簡稱本計畫, 特公開徵求國內計畫執行團隊, 歡迎具執行大型教育評比調查研究實務經驗與專業之大專院校及研究機構, 以同校、跨校等方式組成研究團隊, 提出計畫申請。

參、計畫期程：本案執行期程自計畫核定日起至 118 年 3 月 31 日止, 為五年期計畫。

肆、計畫執行重點需求：

- 一、配合本計畫設計架構及時程, 進行我國八年級學生國際公民教育素養之調查與分析。(詳見 IEA 官網 <https://www.iea.nl> 及本徵求書附件 1: 官方 ICCS 2027 Draft Timeline)
- 二、計畫團隊工作項目包括紙本及電腦化施測。
- 三、得視計畫需求進行跨屆 ICCS 計畫之趨勢分析 (ICCS 2009、2016、2022)。
- 四、參與 IEA 舉辦計畫主持人會議 (National Research Coordinator) 第 2、3、4、5、6 次會議及調查訓練課程會議。
- 五、每年依國際期程進行翻譯、預試、正式施測及相關配合事項, 並繳交期中、期末報告; 全程執行完畢後, 需繳交中文版完整國家報告及中、英文版精簡報告, 經本院審查後出版。
- 六、需組成專家小組進行內部品質管控機制, 並審查各項工具及文件中譯本的適切性。

伍、計畫預估經費及付款方式：

- 一、本計畫為本院協助教育部國民及學前教育署(以下簡稱國教署)徵選團隊, 確認後將以行政協助方式, 由國教署向優勝團隊進行協議書簽約、採逐年方式經費審查及經費付款事宜。
- 二、經費概算：本計畫屬五年經費, 請計畫團隊進行分年及總經費概算。
- 三、本計畫經費將俟審核結果進行調整, 惟應視各年度相關公務預算經行政院及立法院審查結果辦理, 即若各年度所需經費未獲立法院審議通過或部分

刪除，得終止契約；若經費遭刪減，則以預算經法定程序審查通過之金額為準，該金額由本院調整後另行通知。如機關預算遭凍結不能如期動支，將延後辦理無息支付。

#### 陸、計畫書製作及申請期限：

##### 一、計畫內容：

- (一) 計畫名稱、目的、文獻評述、計畫進行方式、步驟、執行進度。
- (二) 計畫參與人員資料：學經歷、專長及參與本計畫之特殊考慮，工作任務分配規劃等。
- (三) 對所蒐集資料保存管理、進行統計分析及成果發表之規劃。
- (四) 預期成果與應用、國際交流之構想等。

二、執行單位之支援人力及經費：請預估並述明所需之研究人力及相關經費，需配合 IEA (ICCS 2027)公告工作時程(詳見 IEA 官網：<https://www.iea.nl> 及本徵求書附件 1-1：官方 ICCS 2027 Draft Timeline)。相關經費編列依據請參考「112 年 12 月 05 日教育部補(捐)助及委辦經費核撥結報作業要點」及「教育部補(捐)助及委辦計畫經費編列基準表」及規定辦理。

四、製作格式：請依本院計畫書格式繕打，並檢附 1 式 5 份。另請檢附 1 份電子檔(光碟型式儲存)。

五、申請本計畫，請依規定於 113 年 5 月 24 日(星期五)17 時前，由機關具文向本院提出申請。

#### 柒、計畫審查與評估

一、本計畫分為初審(專家書面審查)及複審(國際大型教育評比調查諮詢小組會議審查)，於複審時，協請各計畫申請團隊進行現場報告，報告時間為 15 分鐘，問答 10 分鐘，採統問統答方式辦理。

##### 二、本計畫審查重點：

- (一) 主持人與共同主持人專業能力。
  - (1) 主持人及參與人員具執行國際性/大型調查計畫之經驗及能力(20%)。
  - (2) 整體團隊在相關領域研究之能力(20%)。
- (二) 計畫執行方式與步驟(含計畫經費合理性，包括總經費及分年經費增刪建議等)(50%)。
- (三) 所需資源之合理性及執行單位之配合程度(10%)。

#### 捌、計畫團隊注意事項：

一、所有團隊成員需遵守並簽署 IEA 所規定之任何保密協定、執行進度、資料釋出規定，以免影響我國在國際組織之權益。

二、計畫執行期間所蒐集之資料及執行成果等智慧財產權屬教育部及科技部

共有，未經機關同意不得擅自對外發表。

三、計畫執行期間所蒐集之資料及分析結果，計畫團隊需協助完整保存及管理，並遵循行政協助協議書規範期程，於計畫結束後，整理相關資料並繳回本院。

四、計畫執行期間須於記者會前一個月繳交新聞稿及精簡報告，並配合教育部不定期提供計畫相關問題之回應。

五、計畫執行期間須依國際端所發佈最新公告之相關文件，進行計畫內容或經費調整。

玖、相關附件：

附件 1：IEA ICCS 2027 Draft Schedule。

附件 2：IEA ICCS 2027 National Costs。

附件 3：IEA ICCS 2027 NRC Job Description。

附件 4：國際評比計畫審查表。

附件 5：本院計畫申請書格式。

附件 6：國家教育研究院委辦計畫經費申請表。

## ICCS 2027 Draft Study Schedule

*Please note: Periods listed below are tentative and subject to change*

<b>2024</b>	
Early	<ul style="list-style-type: none"> <li>• Start of country enrollment</li> <li>• Conceptual scoping and development</li> <li>• 1<sup>st</sup> NRC meeting to discuss plans for framework development</li> </ul>
Mid	<ul style="list-style-type: none"> <li>• Initial framework development</li> <li>• Initial instrument development</li> </ul>
Late	<ul style="list-style-type: none"> <li>• 2<sup>nd</sup> NRC meeting to discuss content development</li> <li>• Continuation of framework and instrument development</li> </ul>
<b>2025</b>	
Early	<ul style="list-style-type: none"> <li>• Continuation of framework and instrument development</li> <li>• Piloting of new and revised instrument materials</li> </ul>
Mid	<ul style="list-style-type: none"> <li>• 3<sup>rd</sup> NRC meeting to discuss pilot results and field trial instruments</li> <li>• Start of field trial preparations</li> </ul>
Late	<ul style="list-style-type: none"> <li>• Release of field trial instruments</li> <li>• National instrument preparation for field trial (adaptation, translation, etc.)</li> <li>• Field trial operations training for NRCs</li> </ul>
<b>2026</b>	
Early	<ul style="list-style-type: none"> <li>• Finalize national instruments for field trial</li> <li>• Start of field trial data collection</li> </ul>
Mid	<ul style="list-style-type: none"> <li>• Finalize field trial data and documentation</li> <li>• Field trial data analysis</li> </ul>
Late	<ul style="list-style-type: none"> <li>• 4<sup>th</sup> NRC meeting to review field trial outcomes and main survey instruments</li> <li>• Release of main survey instruments</li> <li>• National instrument preparation for main survey (adaptation, translation, etc.)</li> <li>• Main survey operations training for NRCs</li> </ul>
<b>2027</b>	
Early	<ul style="list-style-type: none"> <li>• Finalize national instruments for main survey</li> <li>• Start of main survey data collection in the Northern Hemisphere (NH)</li> </ul>
Mid	<ul style="list-style-type: none"> <li>• Finalize main survey data and documentation (NH)</li> <li>• Begin main survey data processing and analysis</li> </ul>
Late	<ul style="list-style-type: none"> <li>• Start of main survey data collection in the Southern Hemisphere (SH)</li> <li>• Finalize main survey data and documentation (SH)</li> <li>• Data adjudication</li> <li>• 5<sup>th</sup> NRC meeting to review data and plan reporting stage</li> </ul>

<b>2028</b>	
Early	<ul style="list-style-type: none"> <li>• Finalize main survey data processing and analysis</li> <li>• Start of international report development</li> </ul>
Mid	<ul style="list-style-type: none"> <li>• Release of draft database and workshop on using the database</li> <li>• 6<sup>th</sup> NRC meeting to review draft International Report</li> </ul>
Late	<ul style="list-style-type: none"> <li>• Release of International Report</li> </ul>
<b>2029</b>	
Early	<ul style="list-style-type: none"> <li>• Release of International Database and User Guide</li> <li>• International database workshop</li> <li>• Release of Technical Report</li> </ul>
Mid and late	<ul style="list-style-type: none"> <li>• Release of in-depth reports and other outputs using data from ICCS 2027</li> </ul>

# Framework for Estimating National Costs ICCS 2027

November 2023

This framework for estimating national costs has been developed to describe the types of tasks, infrastructure, and staff needed within countries to run the International Civic and Citizenship Education Study (ICCS) 2027. The total national costs for running ICCS will depend on individual country circumstances and cost structures.

As the ICCS 2027 assessment will be fully digital, countries will need to ensure that school or externally brought in devices for administering the assessment are available and compatible with the ICCS 2027 Player.

ICCS 2027 will have a field trial in early 2026 with the main data collection planned for early 2027 (Northern Hemisphere) and late 2027 (Southern Hemisphere).

The major budget requirements needed to implement the ICCS assessment in each country are described below. For additional information on the required roles and expertise, as well as the necessary tasks to take place in each participating country, please refer to the job description of the National Research Coordinator and tasks of the National Study Center for IEA ICCS 2027.

## **National Study Center**

An ICCS National Study Center (NSC) is established in each participating education system. The NSC is organized and led by the National Research Coordinator (NRC) and usually is staffed with one or two full-time employees plus some part-time staff to assist them at particular times during the project life-cycle (e.g., content and curriculum expert, sampling coordinator, data manager, and office staff).

Additional temporary employees will also be necessary. These short-term tasks and positions include:

- Experts for adapting and translating the assessment materials and manuals;
- IT support to ensure that each participating student is provided with an ICCS compatible device (school computers tested for ICCS compatibility or external computers tested and prepared);
- Provisioning national assessment materials and providing these to the participating schools;
- School coordinators;
- Test administrators;
- National quality control monitor(s);
- Scorers for the constructed-response items; and
- Encouraging school participation (to ensure participation rate requirements for reporting are met) and clerical assistance.

Please consider that staff who work directly with the International Study Center and IEA require a high level of proficiency in written and spoken English.

## **Equipment**

The NSC needs to be equipped with computer infrastructure sufficient to manage work on large-scale assessment. ICCS 2027 will be developed, translated, and administered digitally.

The chosen delivery method will determine the infrastructure costs related to assessment delivery, e.g., purchase and configuration of USB drives or notebook computers to be taken to schools.

Scoring student work in ICCS will be computer-based and so the national study center will need to make provisions for computer-based scoring of student work for both the field trial and main survey. It is estimated this will require up to 10 computers to be available for use by scorers (for approximately five working days for the field trial and 15 working days for the main survey).

The software for preparing national versions of the civic knowledge test and questionnaires requires Windows 10 or higher and an internet connection.

The assessments will be delivered to students via the ICCS Player. The planned delivery methods are 1) online administration and 2) individual PCs/USBs. Regardless of the delivery mode, each device requires a power supply, a keyboard, and a mouse.

#### For online administration:

Each device needs to be connected to the internet. The ICCS Player will be compatible with any operating systems that can run Microsoft Edge, Mozilla Firefox, or Google Chrome.

#### For individual PC/USB administration:

No network or internet connection is required for the assessment administration, as everything is contained on USB drives. Countries will be required to purchase USB drives (one per participating student for the field trial and main survey). The minimum device, operating system, and screen size requirements for the ICCS 2027 Player will be confirmed at a later stage.

The International Study Center will provide technical specifications (such as memory capacity and speed) regarding the USB drives. Typically, any relatively new (less than 1 year old) model produced by a reputable brand will meet the requisite technical criteria. We strongly recommend that countries do NOT purchase cheap USB drives from small providers.

Following the translation and verification of assessment instruments, the assessment software (ICCS Player) will be released and will need to be downloaded and replicated onto USB drives. National study centers will need to arrange and cover the cost of preparing, distributing, tracking, returning and managing the data upload from USB drives.

### **Traveling**

Over the course of the assessment cycle, there will be at least five National Research Coordinator (NRC) meetings to attend. These primary NRC meetings are planned to be in-person. Each in-person meeting will be held in a different participating country and will last for approximately one working week (4-5 days).

Further in-person meetings may be held for field operations, scorer training, and analysis training. Some countries choose to send more than one person to the training meetings (such as the NRC and persons with specific responsibility for scorer training, data management and field operations, or analysis).

Some domestic traveling within the country also needs to be budgeted for. This includes training school coordinators/test administrators, monitoring schools during the field trial and the main data collection (National Quality Control Program), and coordinating the work with any outsourced agency or agencies, etc.

### **Sampling**

There will be approximately 25–30 schools and 500–1000 students participating in the field trial and a minimum of 150 schools with approximately 3000–4000 students for the main survey. In each school there will be at least one class randomly selected from the target grade. All students in this sampled class are selected to participate in the survey. The number of classes to be selected may be increased to meet sample size requirements or countries' oversampling needs and interests.

Depending on the structure of education systems within each country, costs may occur during the sampling frame preparation.

### **Assessment Instrument Preparation**

For the field trial and main survey data collection, the major undertaking is translating and/or adapting the assessment instruments and manuals into the national language(s) of instruction. First, the instruments and manuals will need to be translated/adapted for field trialing new items and revised materials, then updated for the main data collection.

Countries that participated in ICCS 2022 will need to transfer/review the existing translations of any trend materials into the Computer Based Assessment (CBA) systems for ICCS 2027. New countries will need to translate/adapt the trend texts.

The NSC is responsible for testing the ICCS Player. If the individual PCs/USBs method is planned, a USB drive with the ICCS 2027 Player needs to be installed for each participating student.

Any paper manuals will need to be printed.

The following information are estimates on the scope of translating/adapting the assessment instruments and manuals. These are estimated based on the volume of the materials in previous ICCS administrations.

For the field trial, NSCs will need to prepare national versions of:

- Assessment items (~15,000 words)
- Context questionnaires:
  - Student questionnaire (~4,500 words)
  - Teacher questionnaire (~3,500 words)
  - School questionnaire (~3,000 words)
  - [If Administered] Regional student questionnaire (~1,500 words)
- *School Coordinator Manual* (~12,000 words)
- *Test Administrator Manual* (~15,000 words)
- Scoring guides (~16,000 words)
- *National Quality Control Monitor Manual* (~5,500 words) and *Classroom Observation Record* (~3,800 words)

For the main data collection, NSCs will need to prepare national versions of all materials listed above. It can be expected that the field trial versions of the manuals can be used with only small adjustments needed. For the assessment and questionnaires, it is expected that most materials will remain the same between field trial and main survey, but some field trial items will not be used for the main survey, and some will be modified. It is also possible that trend items not included in the field trial could be included in the main survey.

### **Shipping/Mailing Costs**

All materials will need to be labeled, packed, and distributed to the participating schools, first for the field trial and then for the main survey data collection.

The USB format assessment instruments need to be shipped to the participating schools and back to the NSC. A safe and efficient shipping method should be selected for the materials to remain secure at all times. If ICCS 2027 will be administered using devices supplied externally by the NSC, the devices themselves as well as the logistics of shipping or transporting these devices to the schools needs to be considered.

Additional mailing might be necessary between the NSC and the schools, such as communication on the test administration dates or providing any missing or damaged materials.



## **Scoring**

Student responses to the constructed-response items will need to be scored in each participating country. In addition to the actual scoring, NSCs will need to budget for training the scorers and supervising the scoring process.

The International Study Center will provide international scoring training and scoring guides for the field trial and again for the main survey data collection. Attending the international scoring training is mandatory. Scoring guides may either be used in English or translated.

It is estimated that scoring will take approximately 50 person days for the field trial and 200 person days for the main survey.

## **Data Processing**

Data processing is a joint effort between IEA and the NSC. IEA implements a series of standardized quality checks while cleaning and processing the data. The NSC needs to ensure that a national data manager (NDM) is available to review the data and respond to any questions raised during this step.

## **Reporting**

Each country needs to plan for producing a national report at the end of the assessment cycle. This includes the costs of preparation and publishing the report, a press conference for its release, and/or any other form of the ICCS results dissemination.

## Role Description of the National Research Coordinator and Tasks of the National Study Center for IEA ICCS 2027

*November 2023*

The National Research Coordinator (NRC) plays a major role in any IEA project. The NRC is a country's main contact person for all aspects of the study. The NRC's main responsibility is the implementation of the study in the country, including the coordination of all tasks (see tasks listed below). The NRC is required to have an excellent command of English (IEA's working language).

More specifically, the NRC is responsible for:

- Organizing the National Study Center (NSC) to plan and execute the tasks required for ICCS 2027;
- Employing and/or supervising staff at the NSC or sub-contracted organizations, including assigning/distributing required roles (listed below);
- Ensuring availability of required hardware and software and other necessary equipment and materials;
- Communicating with the ICCS 2027 International Study Center at the University of Bath, IEA Amsterdam, and IEA Hamburg;
- Participating in international NRC meetings (conducted in English);
- Contributing to the development of frameworks by providing information about civics and citizenship education within the country;
- Contributing to the international reporting by reviewing drafts and making sure the country's data are accurate; and
- Preparing and disseminating a national report for ICCS in synchronization with the release of the ICCS 2027 International Report.

In addition to the NRC, further staff is required in each country to successfully conduct the study.

### Required Roles and Expertise

- **Content and Curriculum Experts**  
The content and curriculum experts are responsible for reviewing the updated ICCS 2027 Assessment Framework from the national perspective, as well as participating in assessment development, reviewing items/scoring guides, and training for reliable scoring of constructed response items in close collaboration with the study center and expert groups. It is essential that the contextual questionnaires be reviewed by individuals familiar with educational policies and practices in the country.
- **Sampling Coordinator**  
The sampling coordinator works with the IEA sampling team to adapt the international sampling design to national conditions. They are responsible for conveying specific national analysis priorities (e.g., analysis of population subgroups) that may affect the sampling design to the IEA sampling team.

- **Data Manager**  
The data manager is responsible for all data related issues, organizing and implementing within-school sampling procedures, overseeing data entry/data submission, and verifying the quality of all data products in close collaboration with the IEA data management team. They also are responsible for or assist with preparing the software to be distributed for the electronically administered assessments.
- **Office Staff**  
Further staff may be needed for general administration and field operations, which may include tasks such as contacting schools, making travel arrangements, etc.

The above-mentioned roles can be performed by one or several individuals depending on the resources available to the national center.

Additionally, each NSC will need to coordinate the following roles:

- **Translators/Translation Reviewers**  
Translators and translation reviewers are responsible for adapting and/or translating the assessment instruments (achievement test and context questionnaires) into the national language(s) and for reviewing the translations internally. The NSC may also involve the translators and translation reviewers in the finalization of instruments following international translation verification.
- **School Coordinators**  
Each school participating in ICCS nominates a school coordinator who provides information about classes, teachers, and students in the school and organizes and supervises the assessment administration. School coordinators organize the checking of school-provided devices for compatibility, support launching the ICCS Player, and uploading data to the servers, unless external computers are used, or the process is otherwise organized by the NSC. The International Study Center provides an international version of the *School Coordinator Manual*, which the NRC adapts and translates to create a national version for use in the participating schools. It is the NRC's responsibility to train school coordinators to effectively perform their tasks following guidelines and recommendation by the study center and IEA.
- **Test Administrators**  
Participating schools are also required to have individuals that administer the assessment in the selected classes. Test administrators can be recruited by the NSC directly or can also be members of staff in schools (but must not be a teacher of the target grade). In some situations, the school coordinator may also perform this task. The International Study Center provides an international version of the *Test Administrator Manual*, which can be adapted and /or translated for use in the participating schools. Test administrator assistants can also be appointed to support during the test administration.
- **IT Support**  
IT support is needed to ensure that each participating student is provided with an ICCS compatible device (school computers tested for ICCS compatibility or external computers tested and prepared). IT support personnel should also be made available to provide assistance to school coordinators and test administrators if experiencing any issues while preparing for and during the test administration (e.g., in the form of a help desk).

- **National Quality Control Monitor**  
The national quality control monitor observes and reports on actual testing sessions in 10% of selected schools. IEA Amsterdam provides international versions of the *National Quality Control Manual* and the *Classroom Observation Record*, which can be adapted and translated for implementing the national quality control program.
- **Scorers**  
The scorers apply ICCS scoring guides to determine whether student answers to the constructed-response items are correct. An online scoring system will be used for scoring ICCS. It is estimated scoring will require up to 10 computers to be available for use by scorers (for approximately five working days for the field trial and 15 working days for the main survey).

### **National Study Tasks**

There are **two** rounds of instrument development and analysis activities. First, instruments (i.e., the civic knowledge test and questionnaires) are developed and field trialed, followed by scoring and analysis. Based on this data, the final materials are selected for the main survey data collection, followed again by scoring and data analysis, and reporting of the final results.

The major areas of work for participation in the ICCS 2027 study and their associated sub-tasks are presented below.

#### **Preparing school sample (usually selected at the same time for the field trial and the main survey data collection), contacting schools, and sampling classes for the field trial and then for the main survey data collection**

- Specifying the school sampling design with the help of study sampling experts
- Providing the school sampling frame including all sampling-related information
- Contacting the sampled schools to obtain cooperation
- Identifying and training school coordinators for each sampled school
- Requesting information about classes and their teachers from the sampled schools
- Sampling one or more classes per school (using IEA's WinW3S software)
- Listing the students in the sampled classes
- Listing the eligible teachers in the sampled school
- Printing tracking forms and/or labels
- Assigning instruments to students, teachers, and school principals

#### **Preparing the field trial instruments and then the main survey data collection instruments**

- Contributing to assessment item writing (e.g., during NRC meetings) and to reviewing assessment items and context questionnaires
- Translating, reviewing, and producing national instruments, including applying national adaptations and documenting them
- Submitting the national instruments to the International Study Center for adaptation verification
- Submitting the translated national instruments (achievement items and context questionnaires) to IEA Amsterdam for international translation verification
- Submitting the final adapted and translated national instruments to the International Study Center for layout verification

- Testing and finalizing/approving the assessment player(s) and online system version of context questionnaires

### **Administering the field trial and then the main survey data collection**

At the National Study Center:

- Preparing and sending materials to the participating schools
- Nominating an international quality control monitor (main survey data collection only, if required by IEA)
- Carrying out the *National Quality Control Program*
- Responding to the *Survey Activities Questionnaire* after administration
- Responding to the *National Contexts Survey* (main survey data collection only)

At the participating schools:

- Preparing devices, including testing for compatibility of the devices to be used and launching the assessment administration software (either done at the schools, at the NSC, or by an externally outsourced company).
- Administering the field trial and then the main survey data collection
- Calculating school-level student response rates and holding make-up sessions as necessary
- Uploading the assessment data and returning materials to the NSC

### **Scoring student responses to the constructed-response items (for the field trial and then again for the main survey data collection)**

- Managing the online scoring system
- Training scorers
- Coding of student-reported parental occupation data
- Scoring the constructed-response items

### **Creating the data files and reviewing data (for the field trial and main survey data collection)**

- Recording test administration information (using IEA's WinW3S software)
- Tracking data submission from respondents using digital system(s)
- Verifying the data using instructions provided by the international data management
- Submitting the required materials to the International Study Center and/or IEA
- Reviewing the country's data for accuracy
- Reviewing the ICCS 2027 International Report drafts

### **Preparing national reports**

- Conducting national analysis of the data
- Writing the national report
- Disseminating the national report in synchronization with the release of the ICCS 2027 International Report or after

## 國家教育研究院國際評比計畫審查表

編號：	條碼編號：	承辦人： 吳和諺
主持人：	服務機關：	
計畫名稱： IEA 國際公民教育與素養調查研究 (ICCS) 2027 國內調查執行團隊徵求計畫		
一、 審查項目及評分：		% 分數
1. 主持人與共同主持人專業能力		
(1) 主持人之研究能力、執行國際性研究計畫之經驗、 國內學界領導性		20 _____
(2) 整體團隊在相關領域研究之能力 請列出不適擔任共同主持人之人員：		20 _____
2. 計畫執行方式及步驟可行性		50 _____
3. 所需資源之合理性及執行單位之配合度		10 _____
二、 審查結果：		
(        ) 通過 (100-76)		總分
(        ) 修正後再審 (75-66)		
(        ) 不通過 (65 以下)		
三、 審查意見：請針對上述審查項目給予建議		

審查委員：

日期：     年     月     日

## 國家教育研究院計畫申請書

壹、基本資料：

研究計畫編號：

本計畫主持人姓名			職稱	
本計畫 名稱	中文			
	英文			
全 程 執 行 期 限		自民國____年____月____日起至民國____年____月____日止		
計 畫 連 絡 人		姓名：_____ 電話：(公)_____ (宅/手機)_____ E-Mail：_____		
對教育(政策) 的預期貢獻				
中文摘要				
中文關鍵詞				
英文摘要				
英文關鍵詞				

(※中英文摘要、對教育(政策)的預期貢獻為必填欄位)

申請人簽章：\_\_\_\_\_

日期：\_\_\_\_\_





### 參、執行經費

年度		總計經費 (單位：新臺幣元)	備註
第 1 年 (113/05/01~114/04/30)	人事費		
	業務費		
	設備費		
第 2 年 (114/05/01~115/04/30)	人事費		
	業務費		
	設備費		
第 3 年 (115/05/01~116/04/30)	人事費		
	業務費		
	設備費		
第 4 年 (116/05/01~117/04/30)	人事費		
	業務費		
	設備費		
第 5 年 (117/05/01~118/04/30)	人事費		
	業務費		
	設備費		
總計			

\* 詳細明細填列於國教署委辦計畫經費申請表

## 肆、計畫內容及重點說明

(一)計畫之背景及目的。請詳述本計畫之背景、目的、重要性及國內外有關本計畫之研究情況、重要參考文獻之評述等。

(二)計畫執行方法、進行步驟及執行進度，請分年列述：

1. 本計畫採用之研究方法與原因。
2. 預計可能遭遇之困難及解決途徑。
3. 重要儀器之配合使用情形。
4. 如為須赴國外或大陸地區，請詳述其必要性以及預期成果等。

(三)對所蒐集資料保存管理方式、深度分析及成果發表之規劃

(四)預期完成之工作項目及成果，請分年列述：

1. 預期完成之工作項目。
2. 對於學術研究、國家發展及其他應用方面預期之貢獻。
3. 對於參與之工作人員，預期可獲之訓練。

(五)執行單位之支援事項。

國家教育研究院  
委辦計畫項目經費

申請表  
核定表

計畫名稱：XXXX		承辦單位：XX學校(或XX機關)				
辦理方式： <input type="checkbox"/> 政府採購法		<input type="checkbox"/> 行政指示		<input checked="" type="checkbox"/> 行政協助		
計畫期程： 年 月 日至 年 月 日						
<input type="checkbox"/> 核定應結報日期： 年 月 日前 <input type="checkbox"/> 依政府採購法得標者，得免辦理結報。						
計畫經費總額： 0 元						
經費項目	計畫經費明細				國教院核定計畫經費 (由本院承辦單位初審後填寫)	
	單價(元)	數量	總價(元)	說明	金額(元)	說明
人事費	計畫主持人		0			
	協同計畫主持		0			
	兼任行政助理		0	服務年資學士第 年		
	兼任行政助理		0	服務年資碩士第 年		
	專任行政助理		0	服務年資學士第 年		
	專任行政助理		0	服務年資碩士第 年		
	專任行政助理 年終獎金					
	行政助理勞、 健保費		0			
	行政助理勞工 退休金或離職		0			
	全民健康保險 補充保費		0			
	小計		0			
出席費			0			
稿費			0			
講座鐘點費			0			
裁判費			0			
主持費			0			
諮詢費			0			
訪視費			0			
評鑑費			0			
工作費			0			
工讀費			0			
印刷費			0			

經費項目		計畫經費明細				國教院核定計畫經費 (由本院承辦單位初審後填寫)	
		單價(元)	數量	總價(元)	說明	金額(元)	說明
業務費	資料蒐集費			0			
	國內旅費			0			
	短程車資			0			
	運費			0			
	膳費			0			
	宿費			0			
	保險費			0	(公教人員除外)		
	場地使用費			0			
	全民健康保險 補充保費			0			
	臨時人員勞、 健保費			0			
	臨時人員勞工 退休金			0			
	設備使用費			0			
	雜支			0			
	小計			0			
行政管理費			0				
設備 及 投資				0			
				0			
				0			
				0			
				0			
	小計			0			
合計			0			本院委辦金額 元	
承辦 單位	主(會)計 單位			機關學校首長 或團體負責人		國教院 承辦人	<input type="text"/>
						國教院 組室主管	<input type="text"/>

經費項目	計畫經費明細				國教院核定計畫經費 (由本院承辦單位初審後填寫)	
	單價(元)	數量	總價(元)	說明	金額(元)	說明
備註： 1. 行政管理費按業務費之金額級距，分段乘算下列比率後加總： (1) 業務費300萬元(含)以下者，得按業務費*10%以內編列。 (2) 業務費超過300萬元以上部分，得按超過部分*5%以內編列。 2. 行政管理費上限為60萬元，但因特殊需要經本院同意者，不在此限。 3. 經費執行涉及需依「政府機關政策文宣規劃執行注意事項」及預算法第62條之1及其執行原則等相關規定辦理者，應明確標示其為「廣告」，且揭示國教院名稱，並不得以置入性行銷方式進行。					餘款繳回方式： <input type="checkbox"/> 繳回（請敘明依據） <input type="checkbox"/> 不繳回（請敘明依據） <input type="checkbox"/> 依政府採購法完成採購程序者依契約約定。 <input type="checkbox"/> 未執行項目之經費應繳回。	

※請承辦單位依實際需求，自行增刪經費項目。